



MINUTES OF THE EXECUTIVE SESSION FOR
GARY SANITARY DISTRICT BOARD OF COMMISSIONERS
HELD ON **DECEMBER 5, 2022** AT 10:00AM

1. The meeting was called to discuss the following, as authorized under Indiana Code Section 5-14-1.5-6:
 - Collective Bargaining
 - Discuss job performance evaluation or individual employees, excluding salary, compensation, or benefits of employees during the budget process

2. The following persons were in attendance at the Executive Session:

PRESENT

Daniel F. Vicari, President
Maurice G. Mabon, Vice President
Ola V. Morris, Secretary
Charles W. Jackson, Jr., Member
Darnail Lyles, Member

ABSENT

OTHER INVITED ATTENDEES

Charles G. Peller, Jr., Executive Director
Jewell Harris, Jr., Attorney
Jerome Foster, Finance Manager

3. The following matters were discussed and information received by the Board during its advertised Executive Session, and NO OFFICIAL ACTION was taken.
 - Collective Bargaining
 - Discuss job performance evaluation or individual employees, excluding salary, compensation, or benefits of employees during the budget process

**GARY SANITARY DISTRICT
BOARD OF COMMISSIONERS**

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Daniel F. Vicari

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Daniel F. Vicari, President

DocuSigned by:

Ola V. Morris

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Ola V. Morris, Secretary



MINUTES OF THE GARY SANITARY DISTRICT BOARD OF COMMISSIONERS
REGULAR MEETING HELD ON **DECEMBER 5, 2022**

BOARD OF COMMISSIONERS MEETING

DATE: Monday, December 5, 2022
TIME: 11:00AM
LOCATION: In-Person, Boardroom

TYPE: Regular Meeting
NOTICE PROVIDED IN ADVANCE: YES
QUORUM: YES

BOARD MEMBERS PRESENT

Daniel F. Vicari, President
Maurice G. Mabon, Vice President
Ola V. Morris, Secretary
Charles W. Jackson, Jr., Member
Darnail Lyles, Member

ABSENT MEMBERS

OTHERS PRESENT

Charles G. Peller, Jr., Executive Director
Jewell Harris, Jr., Attorney
Jerome Foster, Finance Manager

OTHERS ABSENT

I. Call to Order: 11:24AM by Chairman Vicari

Chairman Vicari began the Meeting with the Pledge of Allegiance followed by Roll-Call. He then stated prior to the start of the December 5, 2022 Board Meeting, there was an Executive Session held and there was nothing discussed in Executive Session that was not indicated on the Posted Notice of the Executive Session; and being in compliance with the Indiana Statutes, there were no final votes held during the Executive Session. Chairman Vicari asked if any Board Member dissented to the certification. Hearing none, he then proceeded with the meeting.

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MINUTES OF THE GARY SANITARY DISTRICT BOARD OF COMMISSIONERS
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1. MINUTES

As per the Executive Session and Regular Meeting Minutes of the November 21, 2022 Meeting, Chairman Vicari called for the Board's pleasure with respect to approving the minutes.

A motion to accept the Executive Session and Regular Meeting Minutes of the November 21, 2022 Meeting, with any/all noted corrections; was given by Commissioner Morris. The motion for approval of the minutes was seconded by Commissioner Mabon and passed without dissent.

The vote: Five (5)-Ayes / Zero (0)-No

2. NEW BUSINESS

2.1 A Motion to Approve GSD's Payroll Earnings for Period Ending: October 24, 2022 through November 6, 2022, in the amount of \$220,118.30.

Overview: Executive Director Peller recommended approval of the GSD Payroll Earnings Report submitted as GSD Agenda Item 2.1.

Chairman Vicari called for the Board's pleasure with respect to approving GSD Agenda Item 2.1. Commissioner Mabon gave the motion to approve. The motion to Approve GSD's Payroll Earnings for Period Ending: October 24, 2022 through November 6, 2022 was seconded by Commissioner Mabon and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No

2.2 A Motion to Approve GSD Resolution No.: SD22-14, Approving the Gary Sanitary District's Year 2023 Operating Budget Fund 6201 (formerly known as Fund 670).

Overview: GSD Financial Consultant Eric Cender (Cender | Dalton Financial Advisors) stated the total amount of budgeted GSD Year 2023 revenues is \$34,500,000 and the total amount of GSD Year 2023 budgeted expenditures is \$34,467,359; with net revenues being \$32,640.

Commissioner Mabon asked Eric Cender why the Fund Number was changed from 670 to 6201. Mr. Cender stated the changes were made by the request of Indiana State Board of Accounts for all Indiana accounts.

Chairman Vicari called for the Board's pleasure with respect to approving GSD Agenda Item 2.2. Commissioner Mabon gave the motion to approve. The motion to Approve GSD Resolution No. SD22-14, Approving the GSD's Year 2023 Operating Budget Fund 6201 was seconded by Commissioner Jackson and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No



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2.3 A Motion to Approve a Professional Services Agreement between Gary Sanitary District and Cender|Dalton Municipal Advisors for Professional Consulting and Financial Advisory Services for Year 2023.

Overview: Per Executive Director Peller, the referenced Agreement is a yearly renewed contract for services rendered to GSD.

Chairman Vicari called for the Board's pleasure with respect to approving GSD Agenda Item 2.3. Commissioner Lyles gave the motion to approve. The motion to Approve a Professional Services Agreement between Gary Sanitary District and Cender|Dalton Municipal Advisors for Professional Consulting and Financial Advisory Services for Year 2023 was seconded by Commissioner Mabon and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No

2.4 A Motion to Approve a Professional Services Agreement between Gary Sanitary District and DDS Security, LLC., for Contract Security Services for Year 2023.

Overview: Per Executive Director Peller, the referenced Agreement is a yearly renewed contract for services rendered to GSD.

Chairman Vicari called for the Board's pleasure with respect to approving GSD Agenda Item 2.4. Commissioner Lyles gave the motion to approve. The motion to Approve a Professional Services Agreement between Gary Sanitary District and DDS Security, LLC., for Contract Security Services for Year 2023 was seconded by Commissioner Mabon and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No

2.5 A Motion to Approve a Professional Services Agreement between Gary Sanitary District and Harris Law Firm, PC., for Professional Legal Services for Year 2023.

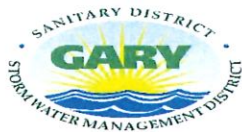
Overview: Per Executive Director Peller, the referenced Agreement is a yearly renewed contract for services rendered to GSD.

Chairman Vicari called for the Board's pleasure with respect to approving GSD Agenda Item 2.5. Commissioner Lyles gave the motion to approve. The motion to Approve a Professional Services Agreement between Gary Sanitary District and Harris Law Firm, PC., for Professional Legal Services for Year 2023 was seconded by Commissioner Mabon and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No

2.6 A Motion to Approve a Professional Services Agreement between Gary Sanitary District and Harris Law Firm, PC., for Professional Collections Services for Year 2023.

Overview: Per Executive Director Peller, the referenced Agreement is a yearly renewed contract for services rendered to GSD.



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Chairman Vicari called for the Board's pleasure with respect to approving GSD Agenda Item 2.6. Commissioner Lyles gave the motion to approve. The motion to Approve a Professional Services Agreement between Gary Sanitary District and Harris Law Firm, PC., for Professional Collection Services for Year 2023 was seconded by Commissioner Mabon and passed/approved.
The vote: Five (5)-Ayes / Zero (0)-No

2.7 A Motion to Approve a Master Services Agreement between Gary Sanitary District and CDM Smith, Inc., for Professional Engineering Services for Year 2023.

Overview: Per Executive Director Peller, the referenced Agreement is a yearly renewed contract for services rendered to GSD; with rate changes for Year 2023.

Chairman Vicari called for the Board's pleasure with respect to approving GSD Agenda Item 2.7. Commissioner Lyles gave the motion to approve. The motion to Approve a Master Services Agreement between Gary Sanitary District and CDM Smith, Inc., for Professional Engineering Services for Year 2023 was seconded by Commissioner Mabon and passed/approved.
The vote: Five (5)-Ayes / Zero (0)-No

2.8 A Motion to Approve a Master Services Agreement between Gary Sanitary District and Robinson Engineering, LTD, for Professional Engineering Services for Year 2023.

Overview: Per Executive Director Peller, the referenced Agreement is a yearly renewed contract for services rendered to GSD; with rate changes for Year 2023.

Chairman Vicari called for the Board's pleasure with respect to approving GSD Agenda Item 2.8. Commissioner Lyles gave the motion to approve. The motion to Approve a Master Services Agreement between Gary Sanitary District and Robinson Engineering, LTD, for Professional Engineering Services for Year 2023 was seconded by Commissioner Mabon and passed/approved.
The vote: Five (5)-Ayes / Zero (0)-No

2.9 A Motion to Approve a Master Services Agreement between Gary Sanitary District and Shrewsberry & Associates, LLC, for Professional Engineering Services for Year 2023.

Overview: Per Executive Director Peller, the referenced Agreement is a yearly renewed contract for services rendered to GSD; with rate changes for Year 2023.

Chairman Vicari called for the Board's pleasure with respect to approving GSD Agenda Item 2.9. Commissioner Lyles gave the motion to approve. The motion to Approve a Master Services Agreement between Gary Sanitary District and Shrewsberry & Associates, LLC, for Professional Engineering Services for Year 2023 was seconded by Commissioner Mabon and passed/approved.
The vote: Five (5)-Ayes / Zero (0)-No



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2.10 A Motion to Approve Amendment No. 11 to the Master Services Agreement between Gary Sanitary District and American Structurepoint, Inc., for On-call Engineering Services for Year 2023.

Overview: Per Executive Director Peller, the referenced Agreement Amendment No. 11 is a yearly renewed contract amendment for services rendered to GSD.

Chairman Vicari called for the Board's pleasure with respect to approving GSD Agenda Item 2.10. Commissioner Mabon gave the motion to approve. The motion to Approve Amendment No. 1 to the Master Services Agreement between Gary Sanitary District and American Structurepoint, Inc., for On-Call Engineering Services for Year 2023 was seconded by Commissioner Jackson and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No

2.11 A Motion to Approve Task Order No. 49 to the Master Services Agreement between Gary Sanitary District and American Structurepoint, Inc., for Professional Engineering Services for Year 2023.

Overview: Per Executive Director Peller, the referenced Agreement Task Order is a yearly renewed contract for services rendered to GSD; with rate changes for Year 2023.

Chairman Vicari called for the Board's pleasure with respect to approving GSD Agenda Item 2.11. Commissioner Mabon gave the motion to approve. The motion to Approve Amendment No. 1 to the Master Services Agreement between Gary Sanitary District and American Structurepoint, Inc., for On-Call Engineering Services for Year 2023 was seconded by Commissioner Lyles and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No

2.12 A Motion to Approve an Award of Bid to F.H. Paschen for the 27th & Chase Street Pump Station Mechanical Screen Replacement Project, GSD Project No.:SD22-02, in an amount not-to-exceed \$1,319,625.00.

Overview: Per Executive Director, sealed bids for said project were received at the November 21, 2022 Board Meeting – two (2) contractors: F.H. Paschen's bid was \$1,319,625; and Grimmer Construction's bid was \$1,832,000. It was CDM's opinion of the probable construction cost (OPCC) of work is \$1,617,505.

F.H. Paschen has complied with the bidding requirements and submitted a bid that is less than CDM Smith's OPCC for the project. CDM Smith's bid evaluation considers F.H. Paschen as the lowest responsive, responsible bidder in accordance with Resolution No. 2113 – GSD's Contracting Policy..Section 5.1.c.

Chairman Vicari called for the Board's pleasure with respect to approving GSD Agenda Item 2.12. Commissioner Mabon gave the motion to approve. The motion to Approve an Award of Bid to F.H.



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Paschen for the 27th & Chase Street Pump Station Mechanical Replacement Project, GSD Project No.: SD22-02 was seconded by Commissioner Jackson and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No

Note: Matt Bednarski of CDM Smith, Inc., stated there are plans to work with the Indiana State Revolving Fund for possible funding for the project.

Chairman Vicari recommended that NO Notice to Proceed be issued until proof is provided from contractor that a local attempt was made to hire subcontractors.

2.13 A Motion to Approve an Award of Bid to Alex Metz Sewers, Inc., for the Sanitary Sewer Repair at the vicinity of 819 Johnson Street, in an amount not-to-exceed \$48,100.00.

Overview: Per Executive Director Peller, the existing main sewer has lost its structural integrity and collapsed, thereby causing a partial cave-in, infiltration and impediment of sewage flow. The repair will consist of removing and replacing existing 12-inch diameter pipe with 12-inch diameter PVC SDR 35 ± 80-linear feet starting from Manhole No. 2193 going south 80 feet towards Manhole No. 2192.

Quotes were solicited from 12 contractors, with four (4) responses:

Gary-based Gariup Construction:	\$98,600
Highland-based Grimmer Construction:	\$59,900
Crown Point-based LGS Plumbing:	\$58,000
Gary-based Alex Metz Sewers:	\$48,100

It is recommended that the bid to awarded to Gary-based Alex Metz Sewers with the lowest responsive, responsible bid.

Chairman Vicari called for the Board's pleasure with respect to approving GSD Agenda Item 2.13. Commissioner Jackson gave the motion to approve. The motion to Approve an Award of Bid to Alex Metz Sewers, Inc., for the Sanitary Sewer Repair at the vicinity of 819 Johnson Street was seconded by Commissioner Mabon and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No

2.14 A Motion to Approve an Award of Bid to Alex Metz Sewers, Inc., for the Sanitary Sewer Repair at the vicinity of 2059 Rhode Island Street, in an amount not-to-exceed \$33,800.00.

Overview: Per Executive Director Peller, the existing main sewer has lost its structural integrity and collapsed, thereby causing a partial cave-in, infiltration and impediment of sewage flow. The repair will consist of removing and replacing existing 15-inch diameter pipe with 15-inch diameter PVC SDR 35 ± 24-linear feet starting from Manhole No. 819 going east towards Manhole No. 835.

Quotes were solicited from 12 contractors, with four (4) responses:



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Highland-based Grimmer Construction:	\$79,800
Gary-based Gariup Construction:	\$69,280
Crown Point-based LGS Plumbing:	\$41,800
Gary-based Alex Metz Sewers:	\$33,800

It is recommended that the bid to awarded to Gary-based Alex Metz Sewers with the lowest responsive, responsible bid.

Commissioner Mabon asked if GSD is preparing more sewer than usual. Eric Tonk, GSD Resident Engineer stated GSD has not repair more sewers than usual.

Chairman Vicari called for the Board's pleasure with respect to approving GSD Agenda Item 2.14. Commissioner Jackson gave the motion to approve. The motion to Approve an Award of Bid to Alex Metz Sewers, Inc., for the Sanitary Sewer Repair at the vicinity of 2059 Rhode Island Street was seconded by Commissioner Lyles and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No

NEWLY ADDED MOTION

2.15 A Motion to director GSD's Director of Engineering to make bid results known/available to contractors and/or any requestors as soon as the Bid Tabulation has been completed.

Overview: Chairman Vicari stated contractors have stated GSD's bid tabulation information has not been made easily available after bids have been received/opened. Chairman Vicari would like it to be GSD's policy to make said information available to contractors/requestors (the bidding community) by electronic means within 24 hours of receipt/opening bids.

Chairman Vicari called for the Board's pleasure with respect to approving newly added GSD Agenda Item 2.15. Commissioner Vicari gave the motion to approve. The motion to Approve GSD's Director of Engineering to make bid results known/available to contractors and/or any requestors within 24 hours of receipt/opening bids was seconded by Commissioner Mabon and passed/approved.

The vote: Four (4)-Ayes / One (1)-Abstention, Jackson

Note: Commissioner Lyles asked if GSD's Director of Engineering can be present at the next GSD Board Meeting. GSD's Resident Engineer Eric Tonk stated that the Director of Engineering is out of the office for vacation and will not return until after the next meeting. He plans to consult with the Director of Engineering for attendance at the first 2023 Board Meeting.

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3. CLAIMS

3.1 GSD Claims Numbers: 3257 thru 3340, in the amount of \$465,128.18

Overview: Executive Director Charles Peller recommended approval and ratification of GSD Claims.

Chairman Vicari called for the Board pleasure with respect to approving GSD Agenda Item 3.1. Commissioner Mabon gave the motion to approve. The motion for approval and ratification of GSD Claims Numbers 3257 thru 3340 was seconded by Commissioner Lyles and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No

4. INFORMATION UPDATES

4.1 Plant Superintendent Updates

Rhonda Anderson, Plant Superintendent, provided an overview of Plant Activities

- **Operations and Maintenance Vacancies**
- **Major Projects**
 - Aeration Project
 1. Blower #3 bearings
 2. Aerator #2/pass1 flow meter
 3. Blower #4 vibration report
 - Grit Project
 - West System
 - East System
 - O&M Training
- **Operations**
 - October monthly reports were submitted to the EPA Central Exchange Database by the November 28, 2022 due date.
- **Maintenance**
 - GBT walkway
 - The South RAS Pump in the West RAS Building
 - North GBT sludge pump
- **Safety**
 - Everyday Cleaning and Disinfecting
- **Hiring**
 - Along with Human Resources, 40 job applications were reviewed for laborers.
- **Bearings**
 - Bearings for all blowers have been replaced

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MINUTES OF THE GARY SANITARY DISTRICT BOARD OF COMMISSIONERS
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4.2 Construction Activity Updates

Eric Tonk, Engineer, provided an overview of current Construction Activities:

- Aeration System Improvements Project, *Thieneman Construction*
 - Replacement of bearings with specialty grease is on-going
 - Replacement of bearings and testing vibrations of pumps
- Grit Improvements Project, *First Street Contractors*
 - Current work: Connecting existing piping back to the West Grit System and start-up of the West System. Connecting existing piping back of the East Grit System and start-up of the East System. Testing and Balancing of the HVAC System.
 - Planned work: Certification and Training on the new Grit System.
- 27th & Chase Street Pump Station Force Main Replacement Project, *Grimmer Construction*
 - Current work: Installation of new forcemain between north side of I 80/94 towards 25th Ave. Planning on the connection of the new force main to the existing outlet piping at the Pump Station.
 - Planned work: Open cut installation of new force main from the north side of I-80/94 towards the connection point near 25th Avenue. Connecting the new force main to the Pump Station.

Commissioner Lyles asked if Director of Engineering Kola Awosika was available to participate in this meeting. Eric Tonk informed the Board that Kola was away for vacation. Commissioner Lyles asked that for Kola Awosika to participate in the next GSD Board Meeting after his vacation.

4.3 Community Engagement Activities

Todd McCain provided an overview of current activities:

- Project Blue Collar will start in Spring, 2023 instead of January, 2023
- Alex Metz Sewers, Inc. is new compliance
- Was invited to speak on WLTH Radio with Attorney Lyles

4.4 Human Resources

Kara Burns provided the Board with an update:

- GSD's Spirit Week will be December 13 - 16
- GSD All-staff Holiday Lunch will be Friday, December 16
- GSD's Toy Drive has collected toys for a donation to Sojourner Truth House
 - Commissioner Mabon suggested the toy donation to be given to New Bethel Church as he stated Sojourner Truth House was recently award a large grant and can now afford to fund toys for their residents. Chairman Vicari concurred with Commissioner Mabon. Asked Ms. Burns to speak with the City of Gary's Rachael Morgan-Cesar to discover the name of Mayor Prince's suggested beneficiary for the donated toys.



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4.5 American Structurepoint, LLC

Chris Murphy provided the Board with Project Updates:

1. Lake Street Bridge Relocation

The bridge is owned by Lake County.

Lake County wants to have bridge work performed while Phase 2 of Project is ongoing.

50% Design Plans to be reviewed.

2. 27th & Chase Street Force Main Replacement

Phase 1 – Currently under construction

Phase 2 – 25th – 23rd Avenue is currently under review by the ACOE. Due to staffing constraints, ACOE will seek resolution on federal funding from Year 2022 to be used in Year 2023.

4.6 CDM Smith, Inc.

Matthew Bednarski, of CDM Smith, Inc. provided an update on the status of project:

1. 27th & Chase Street Pump Station:

A Meeting with Indiana Finance Authority has been scheduled for December 7th to discuss project funding.

5. DISCUSSION

Commissioner Mabon asked if a request could be made to all Contractors/Consultants who have contract renewals to be present when said contract is to be brought before the Board for approval.

Chairman Vicari stated all Task Orders should be RE-NUMBERED at the start of each year.

Attorney Harris stated he would reach out to the Consultants for attendance purposes.

6. REQUEST TO SPEAK

There were attendees requesting to speak.

7. ADJOURNMENT

With no further business to discuss, the meeting was adjourned at 12:52PM.



MINUTES OF THE GARY SANITARY DISTRICT BOARD OF COMMISSIONERS
REGULAR MEETING HELD ON **DECEMBER 5, 2022**

ADOPTED BY THE BOARD DURING THE MEETING ON:

12/19/2022

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Daniel F. Vicari

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Daniel F. Vicari, President

DocuSigned by:

Ola V. Morris

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