



MINUTES OF THE EXECUTIVE SESSION FOR
GARY SANITARY DISTRICT BOARD OF COMMISSIONERS
HELD ON FEBRUARY 1, 2021 AT 10:00AM – Via ZOOM Video Conferencing

1. The meeting was called to discuss the following, as authorized under Indiana Code Section 5-14-1.5-6:

- The initiation of litigation, pending litigation, or written notice of threatened litigation.

2. The following persons were in attendance at the Executive Session:

PRESENT

	via Conf. Call	via Zoom Video
Maurice G. Mabon, President	✓	
Charles W. Jackson, Jr., Member		✓
Daniel F. Vicari, Executive Director		✓
Tony Walker, Attorney		✓
Jerome Foster, Finance Manager		✓

ABSENT

Charles G. Peller, Jr., Vice
President
Ola V. Morris, Secretary
Darnail Lyles, Member

3. The following matters were discussed and information received by the Board during its advertised Executive Session, and NO OFFICIAL ACTION was taken.

- Collective Bargaining
- The initiation of litigation, pending litigation, or written notice of threatened litigation
- The purchase or lease of real property by the governing body up to the time a contract, or option to purchase or lease is executed by the parties
- Discuss job performance evaluation or individual employees, excluding salary, compensation, or benefits of employees during the budget process

**GARY SANITARY DISTRICT
BOARD OF COMMISSIONERS**

Maurice G. Mabon, President

Ola V. Morris, Secretary



MINUTES OF THE GARY SANITARY DISTRICT BOARD OF COMMISSIONERS
REGULAR MEETING HELD ON FEBRUARY 1, 2021

BOARD OF COMMISSIONERS MEETING

DATE: Monday, February 1, 2021
TIME: 11:00AM
LOCATION: Video / Tele Conferencing

TYPE: Regular Meeting
NOTICE PROVIDED IN ADVANCE: YES
QUORUM: YES

BOARD MEMBERS PRESENT via

Video Conferencing	Tele-Conferencing
Charles W. Jackson, Jr. Darnail Lyles	Maurice G. Mabon

ABSENT MEMBERS

Charles G. Peller, Jr.
Ola V. Morris

OTHERS PRESENT via

Video Conferencing	Tele-Conferencing
Tony Walker Daniel F. Vicari Jerome Foster	

OTHERS ABSENT

Attendee Titling:

Maurice G. Mabon, President
Charles G. Peller, Jr., Vice-President
Ola V. Morris, Secretary/Treasurer
Charles W. Jackson, Jr., Member
Darnail Lyles, Member

Tony Walker, Attorney
Daniel F. Vicari, Executive Director
Jerome Foster, Finance Manager

ZOOM

<https://us02web.zoom.us/j/6677681093>

Meeting ID: 667 768 1093

Call to Order: 11:08AM by Commissioner Mabon

As this meeting was conducted via Video/Tele-Conferencing, no action was taken for the Pledge of Allegiance. Commissioner Mabon began the Meeting with Roll Call. He then certified that prior to the February 1, 2021 Board Meeting, there was an Executive Session held. Commissioner Mabon asked if any Board Member dissented to the certification. Hearing none, he then proceeded with the meeting.



MINUTES OF THE GARY SANITARY DISTRICT BOARD OF COMMISSIONERS
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ELECTION OF OFFICERS – YEAR 2021

Board of Commissioners President Maurice Mabon called for the Board's Nominations for the GSD Election of Officers.

Commissioner Lyles made the nomination to allow all current officers to retain their current Officer Positions on the Board –

Maurice Mabon, President

Charles Peller, Vice President

Ola Morris, Secretary

Charles Jackson, Member

Darnail Lyles, Member

The motion for approval was seconded by Commissioner Jackson and passed/approved.

The vote: Three (3)-Ayes / Zero-(0) No

1. MINUTES

As per the Minutes of the January 20, 2021 Regular Board Meeting, Commissioner Mabon called for the Board's pleasure with respect to approving the minutes.

A motion to accept the Minutes of the Executive Session Items and the Regular Board Meeting Minutes of January 20, 2021 with any/all noted corrections; was given by Commissioner Jackson. The motion for approval of the minutes was seconded by Commissioner Lyles and passed without dissent.

The vote: Three (3)-Ayes / Zero (0)-No

2. NEW BUSINESS

2a. A Motion to Approve GSD's Payroll Earnings for Period Ending: December 7, 2020 through December 20, 2020, in the amount of \$264,771.45.

Finance Manager Jerome Foster recommended approval of the GSD Payroll Earnings Report submitted as Agenda Item 2a.

Commissioner Mabon called for the Board's pleasure with respect to approving GSD Agenda Item 2a. Commissioner Jackson gave the motion to approve. The motion to Approve GSD's Payroll Earnings for Period Ending: December 7, 2020 through December 20, 2020 was seconded by Commissioner Lyles and passed/approved.

The vote: Three (3)-Ayes / Zero (0)-No

2b. A Motion to Approve GSD's Payroll Earnings for Period Ending: December 21, 2020 through January 3, 2021, in the amount of \$257,398.19.

Finance Manager Jerome Foster recommended approval of the GSD Payroll Earnings Report submitted as Agenda Item 2b.



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Commissioner Mabon called for the Board's pleasure with respect to approving GSD Agenda Item 2b. Commissioner Jackson gave the motion to approve. The motion to Approve GSD's Payroll Earnings for Period Ending: December 21, 2020 through January 3, 2021 was seconded by Commissioner Lyles and passed/approved.

The vote: Three (3)-Ayes / Zero (0)-No

2c. A Motion to Approve a Professional Services Agreement between Cender & Company, LLC and Gary Sanitary District for Financial Consultant Services.

Overview: Executive Director Vicari stated Cender & Company, LLC will be utilized to complete True-Ups for GSD's Contract Communities (Merrillville, City of Hobart and City of Lake Station), Capital Cost Schedules and Professional Finance Services in connection with GSD's Finance Department.

Executive Director Vicari recommended approval of GSD Agenda Item 2c.

Commissioner Mabon called for the Board's pleasure with respect to approving GSD Agenda Item 2c. Commissioner Lyles gave the motion to approve. The motion to Approve a Professional Services Agreement between Cender & Company, LLC and Gary Sanitary District for Financial Consultant Services was seconded by Commissioner Jackson and passed/approved.

The vote: Three (3)-Ayes / Zero (0)-No

2d. A Motion to Approve a Professional Services Contract between MRH Company and Gary Sanitary District for Utility Billing Software Maintenance.

Executive Director Vicari recommended deferral of GSD Agenda Item 2d as all Year 2021 Software needs have not been identified.

Commissioner Mabon called for the Board's pleasure with respect to deferring GSD Agenda Item 2d. Commissioner Jackson gave the motion to approve the deferral. The motion to defer a Professional Services Agreement between MRH Company and Gary Sanitary District was seconded by Commissioner Lyles and passed/approved.

The vote: Three (3)-Ayes / Zero (0)-No

2e. A Motion to Approve a Professional Services Contract between The Walker Law Group, PC and Gary Sanitary District for Professional Legal Services.

Overview: Executive Director Vicari stated the contract pertains to Legal Services to the Board (not a retainer agreement).

Executive Director Vicari recommended approval of GSD Agenda Item 2e.



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Commissioner Mabon called for the Board's pleasure with respect to approving GSD Agenda Item 2e. Commissioner Lyles gave the motion to approve. The motion to Approve a Professional Services Agreement between The Walker Law Group, PC and Gary Sanitary District was seconded by Commissioner Jackson and passed/approved.

The vote: Three (3)-Ayes / Zero (0)-No

2f. A Motion to Approve Amendment No. 9 to the Master Services Agreement between American Structurepoint, Inc., and Gary Sanitary District for Year 2021 Engineering Services.

Overview: Executive Director Vicari stated the MSA Amendment No. 9 relates to allowing American Structurepoint to have a working agreement in place as Projects arise and their assistance is needed/required.

Executive Director Vicari recommended approval of GSD Agenda Item 2f.

Commissioner Mabon called for the Board's pleasure with respect to approving GSD Agenda Item 2f. Commissioner Jackson gave the motion to approve. The motion to Approve Amendment No. 9 to the Master Services Agreement between American Structurepoint, Inc., and Gary Sanitary District was seconded by Commissioner Lyles and passed/approved.

The vote: Three (3)-Ayes / Zero (0)-No

2g. A Motion to Approve Amendment No. 5 to the Master Services Agreement between CDM Smith, Inc., and Gary Sanitary District for Year 2021 Engineering Services.

Overview: Executive Director Vicari stated the MSA Amendment No. 5 relates to allowing CDM Smith, Inc. to have a working agreement in place as Projects arise and their assistance is needed/required.

Executive Director Vicari recommended approval of GSD Agenda Item 2g.

Commissioner Mabon called for the Board's pleasure with respect to approving GSD Agenda Item 2g. Commissioner Jackson gave the motion to approve. The motion to Approve Amendment No. 5 to the Master Services Agreement between CDM Smith, Inc., and Gary Sanitary District was seconded by Commissioner Lyles and passed/approved.

The vote: Three (3)-Ayes / Zero (0)-No

2h. A Motion to Approve Amendment No. 9 to the Master Services Agreement between Robinson Engineering and Gary Sanitary District for Year 2021 Engineering Services.

Overview: Executive Director Vicari stated the MSA Amendment No. 9 relates to allowing Robinson Engineering to have a working agreement in place as Projects arise and their assistance is needed/required.

Executive Director Vicari recommended approval of GSD Agenda Item 2h.



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Commissioner Mabon called for the Board's pleasure with respect to approving GSD Agenda Item 2h. Commissioner Jackson gave the motion to approve. The motion to Approve Amendment No. 9 to the Master Services Agreement between Robinson Engineering and Gary Sanitary District was seconded by Commissioner Lyles and passed/approved.

The vote: Three (3)-Ayes / Zero (0)-No

2i. A Motion to Approve Task Order No. 1 to the Master Services Agreement between Robinson Engineering and Gary Sanitary District for Year 2021 On-Call General Engineering and Land Survey Services.

Executive Director Vicari recommended deferral of GSD Agenda Item 2i as all Year 2021 Task Order support information has not been identified.

Executive Director Vicari recommended deferral of GSD Agenda Item 2i.

Commissioner Mabon called for the Board's pleasure with respect to deferring GSD Agenda Item 2i. Commissioner Lyles gave the motion to approve the deferral. The motion to defer approving Task Order No. 1 to the Master Services Agreement between Robinson Engineering and Gary Sanitary District was seconded by Commissioner Jackson and passed/approved.

The vote: Three (3)-Ayes / Zero (0)-No

2j. A Motion to Approve a Master Services Agreement between Shrewsberry & Associates, LLC and Gary Sanitary District for Engineering Services.

Overview: Executive Director Vicari stated Shrewsberry & Associates, LLC is an Indiana, Certified Minority Business Enterprise. Per Mayor Prince's Year 2020 Executive Order No. 1, GSD gladly looks forward to working with Shrewsberry and adding them to our roster of Engineers.

Executive Director Vicari recommended approval of GSD Agenda Item 2j.

Commissioner Mabon called for the Board's pleasure with respect to approving GSD Agenda Item 2j. Commissioner Lyles gave the motion to approve. The motion to Approve a Master Services Agreement between Shrewsberry & Associates, LLC and Gary Sanitary District was seconded by Commissioner Jackson and passed/approved.

The vote: Three (3)-Ayes / Zero (0)-No

2k. A Motion to Approve Task Order No. 1 to the Master Services Agreement between Shrewsberry & Associates, LLC and Gary Sanitary District for Year 2021 On-Call General Engineering Services.

Executive Director Vicari recommended deferral of GSD Agenda Item 2k as all Year 2021 Task Order support information has not been identified.



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Executive Director Vicari recommended deferral of GSD Agenda Item 2k.

Commissioner Mabon called for the Board's pleasure with respect to deferring GSD Agenda Item 2k. Commissioner Lyles gave the motion to approve the deferral. The motion to defer approving Task Order No. 1 to the Master Services Agreement between Shrewsberry & Associates, LLC and Gary Sanitary District was seconded by Commissioner Jackson and passed/approved
The vote: Three (3)-Ayes / Zero (0)-No

2l. A Motion to Approve and Ratify an Award of Bid to Alex Metz Sewers, Inc., for a Sanitary Sewer Repair at the vicinity of 2976 West 11th Avenue, in an amount not-to-exceed \$26,100.00.

Overview: Executive Director Vicari stated said location was a sewer collapse which required immediate repair to forestall any possible sewer backups (into neighboring basements). Said sewer was also a vehicular and pedestrian hazard. Quotes were solicited from 17 contractors; with four (4) responses – with Gary-based Alex Metz Sewers, Inc., being the most responsible, responsive bidder.

Executive Director Vicari recommended approval of GSD Agenda Item 2l.

Commissioner Mabon called for the Board's pleasure with respect to approving GSD Agenda Item 2l. Commissioner Jackson gave the motion to approve. The motion to Approve and Ratify an Award of Bid to Alex Metz Sewers, Inc., for a Sanitary Sewer Repair at the vicinity of 2976 West 11th Avenue was seconded by Commissioner Lyles and passed/approved.

The vote: Three (3)-Ayes / Zero (0)-No

2m. A Motion to Approve Award a Sole-Source Flygt Pump Repair to Xylem for Flygt Pump No. 3 at the 27th & Chase Street Pumping Station, in an amount not-to-exceed \$49,861.08.

Overview: Executive Director Vicari stated the 27th & Chase Street pumping station is our largest pumping station (servicing all of the sanitary sewers and combined sewers flows from Glen Park, Merrillville Conservancy District, the City of Hobart and part of the City of Lake Station). This station has four (4), twenty-million gallon-a-day pumps; by which the pumps at said station are being inspected regularly. Inspection of the pump shows severe repair needed to the impellers. Repairs and replacement parts are purchased via Xylem (a wastewater industry solutions provider) as Xylem is the owner of the Swedish-brand pump used at the lift station.

Executive Director Vicari recommended approval of GSD Agenda Item 2m.

Commissioner Mabon called for the Board's pleasure with respect to approving GSD Agenda Item 2m. Commissioner Jackson gave the motion to approve. The motion to Approve a Sole-Source Flygt



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Pump Repair Award to Xylem for Flygt Pump No. 3 at the 27th & C hase Street Pumping Station was seconded by Commissioner Lyles and passed/approved.

The vote: Three (3)-Ayes / Zero (0)-No

3. CLAIMS

3a. **GSD Claims Numbers: 167 thru 362, in the amount of \$1,617,469.16**

Overview: Finance Manager Jerome Foster recommended approval and ratification of the GSD Claims.

Commissioner Mabon called for the Board pleasure with respect to approving GSD Agenda Item 3a. Commissioner Jackson gave the motion to approve. The motion for approval and ratification of GSD Claims Numbers 167 thru 362 was seconded by Commissioner Lyles and passed/approved.

The vote: Three (3)-Ayes / Zero (0)-No

4. INFORMATION UPDATES

4a. **Plant Superintendent**

Rhonda Anderson, Plant Superintendent, provided the Board with Plant/Maintenance Updates:

- **Energy Efficiency Program**
- **Operations**
 - MRO and DMRs
 - CSOOP
- **Major Projects**
 - Aeration Improvement Project
 - Grit Improvement Project
- **Maintenance**
 - North Pump ERAS
 - Aerator #6 RAS Valve
- **Safety**
 - OSHA Form 300

4b. **Construction Activity Updates**

Eric Tonk, Engineer, provided the Board with Construction Activity Updates:

- **New Administration Roof Replacement:** Project is complete, however, an inspection cannot be done now with the snowfall. Punchlist will be developed after inspection.
- **29th & Calhoun Lift Station (New/Hard Rock Casino associated):** The pump and electrical buildings are being constructed.
- **13th Avenue Sewer Replacement Project:** Construction has not started as of yet.
- **South Aeration Gallery Roof Project:** All concrete panels are in place. EMPD roofing to be installed in better weather conditions.



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5. DISCUSSION

There were not discussion items.

6. REQUEST TO SPEAK

There was no one present requesting to speak.

7. ADJOURNMENT

With no further business to discuss, the meeting was adjourned at 12:00PM

ADOPTED BY THE BOARD DURING THE MEETING ON:

02/17/2021

Maurice G. Mabon, President

Ola V. Morris, Secretary

BOARD OF COMMISSIONERS

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